

**BOROUGH OF MENDHAM
MEETING OF THE MAYOR AND COUNCIL
DECEMBER 14, 2022 7:00PM
MINUTES**

CALL TO ORDER

Mayor Serrano Glassner called the December 14, 2022, Regular Meeting of the Mayor and Council to order at 7:00 p.m. in the Garabrant Center, 4 Wilson Street, Mendham, New Jersey.

FLAG SALUTE AND MOMENT OF SILENCE

Mayor Serrano Glassner led a moment of silence and proceeded with the Pledge of Allegiance.

OPENING STATEMENT

Notice of this meeting of the Mayor and Council of the Borough of Mendham was published in the Daily Record and Star Ledger, posted in the Phoenix House, and was filed in the Office of the Borough Clerk in accordance with the Open Public Meetings Act. Official action will be taken at this meeting.

ROLL CALL

The following officials were present:

Mayor Serrano Glassner
Council President Andrew
Council Member John Andrews
Council Member Brad Badal – Absent
Council Member James Kelly
Council Member Brennan Reilly – Absent
Council Member Neil Sullivan

Also present were:

Sue Sharpe, Esq., Borough Attorney
Carolynn Budd, Borough Clerk

CONSENT AGENDA ITEMS

- 1. Approval of Minutes:** November 28, 2022, Regular Meeting
- 2. Raffle Applications:** Women’s Association for Morristown Medical Center Mansions in May
Off Premise Merchandise Raffle
Daily During Event May 1, 2023 – May 31, 2023
Drawing on May 31, 2023 at 3:00pm

Council President asked the date under Call to Order on the November 28th Council Meeting Minutes be corrected, clerical error. Motion to approve with that change.

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

DISCUSSION ITEMS

Mr. Bud Jones of Nisivoccia, Municipal Auditor reviewed the Annual Audit with Mayor and Council.

ORDINANCES FOR PUBLIC HEARING AND ADOPTION

#10-2022 AN ORDINANCE OF THE BOROUGH OF MENDHAM, COUNTY OF MORRIS, STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE TO ESTABLISH NEW CHAPTER 69.1, "BUSINESS INSURANCE REGISTRATION," AS REQUIRED BY STATE LAW

Summary: On August 5, 2022, Governor Murphy signed into law Senate Bill 1368, which mandates that business owners, rental unit owners, and certain multi-family homeowners maintain liability insurance for negligent acts and omissions in amounts set forth in N.J.S.A. 40A:10A-1; and Senate Bill 1368 additionally requires such business, rental unit and certain multi-family home owners to annually register a Certificate of Insurance with the municipality in which the business, rental unit, or multi-family home is located, in accordance with N.J.S.A. 40A:10A-2a, effective November 3, 2022.

Mayor Serrano Glassner opened public hearing.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glasser closed public hearing.

Motion to Approve: Council Member Andrews
Second: Council President Andrew
Ayes: Kelly, Sullivan

#11-2022 AN ORDINANCE ESTABLISHING PAY RANGES FOR APPOINTED OFFICIAL AND EMPLOYEE POSITIONS OF THE BOROUGH OF MENDHAM

Summary: Establishment of pay ranges for salary and hourly wage rates for Borough appointed official and employee positions.

Mayor Serrano Glassner opened public hearing.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glasser closed public hearing.

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

RESOLUTIONS

#142-2022 RESOLUTION CERTIFYING RECEIPT AND REVIEW OF THE ANNUAL AUDIT REPORT FOR THE YEAR 2021

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

#143-2022 RESOLUTION APPROVING THE CORRECTIVE ACTION PLAN FOR THE ANNUAL AUDIT REPORT FOR CALENDAR YEAR 2021

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

#144-2022 RESOLUTION AUTHORIZING THE REFUND OF PROPERTY TAXES FOR PROPERTY LOCATED AT 27 LOWERY LANE, BLOCK 1401, LOT 64

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

#145-2022 RESOLUTION AUTHORIZING A \$500 SALARY INCREASE FOR DEBORAH HOLLY FOR COMPLETING THE CLEAN COMMUNITIES CERTIFICATION PROGRAM

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

#146-2022 RESOLUTION PROVIDING FOR SALARIES AND HOURLY WAGE RATES TO BE PAID TO BOROUGH APPOINTED OFFICIALS AND EMPLOYEES IN 2023

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

COUNCIL COMMITTEE REPORTS

Public Safety [Standing Committee of the Council]

Council Member Sullivan reported the Police Department internship as been approved.

Finance Committee [Standing Committee of the Council]

Council Member Kelly had nothing to report.

Personnel [Standing Committee of the Council]

Council Member Andrews had nothing to report.

Joint Lane Use Board [Standing Committee of the Council]

Council President Andrew had nothing to report.

ATTORNEY'S ITEMS

Ms. Sue Sharpe, Esq. had nothing to report.

MAYOR'S ITEMS

Mayor Serrano Glassner advised Council of her nomination for the 2024 Labor Day Parade Grand Marshall. The Mayor asked that Council have their recommendation early January.

Mayor Serrano Glassner advised Council that current Joint Land Use Board (JLUB) Member Mr. Sam Paone has not taken the required training and should be removed from the JLUB. The Mayor asked Council for a motion to remove Sam Paone from the Joint Land Use Board (JLUB).

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

Mayor Serrano Glassner advised Council there is no business pending for the scheduled Council Meeting next week on Wednesday, December 21, 2022. The Mayor asked for a motion to cancel the scheduled December 21, 2022 Council Meeting.

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

PUBLIC COMMENT – AUDIENCE PARTICIPATION

Mayor Serrano Glassner opened public comment.

Seeing and hearing no one wishing to be heard, Mayor Serrano Glassner closed public comment.

APPROVAL OF VOUCHERS

Motion to Approve: Council President Andrew
Second: Council Member Sullivan
Ayes: Andrews, Kelly

ADJOURNMENT

Having no further business to conduct, Mayor Serrano Glassner asked for a motion to adjourn the meeting.

Motion to Approve: Council President Andrew
Second: Council Member Kelly
Ayes: Andrews, Sullivan

Meeting adjourned at 7:20p.m.

Respectfully Submitted:

Carolynn Budd

Carolynn Budd, RMC, CMR
Borough Clerk
Borough of Mendham